



Virtual Meeting User Guide

Welcome! You're invited to a virtual meeting hosted and facilitated by GetQuorum, a company specializing in corporate governance services and electronic voting.

IMPORTANT:

- You'll receive emails from GetQuorum in the weeks leading up to the meeting with an invitation to register and access your meeting portal. They'll be sent to the email on file with your corporation.
- Approximately **30 minutes prior to the meeting, you'll receive an email with a link to join.** Please check your spam folder if the email isn't in your inbox prior to voting!
- You'll need the latest version of one of the following web browsers to access the meeting portal: Chrome, Safari, Edge or Firefox. **We strongly recommend Google Chrome for the best experience.**

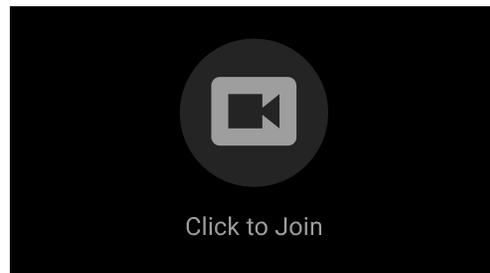


Please do not share or forward emails received from GetQuorum. Doing so may compromise the integrity of your vote and prevent you from voting.

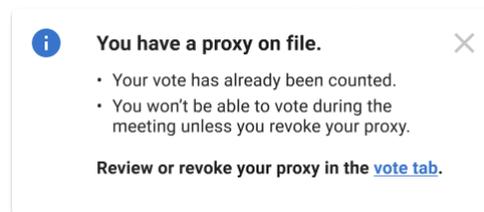
Step 1: Click the  button in the email.

Step 2: The portal will open in your browser. Click to join the meeting.

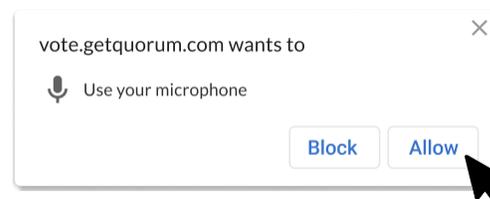
If you're not a panelist, you'll join with your microphone and camera off.



If you have a proxy on record, you'll be prompted to revoke it should you wish to be able to vote at any point during the meeting.



Step 3: Press "Allow" when prompted to enable microphone and video permissions.



Once you've joined the meeting, the moderator will provide you with detailed instructions and support on how you can participate in questions, motions, and voting at the meeting