

# Community Vaccinator Checklist: Before and After Vaccination

## Before

1. Vaccination appointment is scheduled and treatment type is identified (e.g. rabies only or rabies and distemper/parvo, deworming, microchip implant)
2. Ensure the vaccine supply kit is adequately stocked with everything that might be needed during or after vaccination. An example is below:

| Vaccination supply kit                      |   |   |
|---|---|---|
| For the owner                               | Lay Vaccinator  |   |
| Vaccine FAQ sheet (Adverse reactions)       | Consent form  | Syringes & Needles                            |
| Vaccine certificates/Treatment record       | Leash   | Cooler  |
| Rabies FAQ sheet                            | Muzzles   | Vaccine(s) appropriate for the patient        |
| Sponsoring veterinarian contact information | Blanket or towel                                      | Cold pack                                     |
| *Microchip record                           | Collar(s)   | Sharps container                              |
|   | *Microchip scanner, microchip implanter, microchip(s) | Garbage container or bag                      |
|   | *Dewormer   | First aid kit (include Benadryl 25mg tablets) |

\*If provided by the Sponsoring Veterinarian

3. Signed consent forms should be collected prior to dewormer/vaccine administration
4. FAQ sheets are given to the owner and any questions are answered
5. Vaccines drawn-up and dog appropriately restrained
6. Vaccine administered and location is noted (e.g. rabies given right hip)
7. Collars, microchips, and dewormers are given as requested

## After vaccination/treatment

1. Treatment record/Vaccine certificates should be written and include vaccine location and vial sticker. A copy is given to the owner before leaving. Rabies tags (if provided) are also provided at this time, and the tag number is recorded on the vaccine certificate.
2. Sharps (used needles & glass vials) are placed in the sharps container
3. Garbage is placed in container and taken back with vaccinator
4. Vaccine inventory is updated
5. Any adverse reactions or use of Benadryl must be reported to the Sponsoring Veterinarian

This document was created by the Limited Access Vaccinator working group. This document is not proscriptive and serves as an example of a checklist to help ensure safe vaccination delivery. Current as of March 28, 2024