

Purpose

- To draft SOPs and resource documents that can be provided to members that will be required in the new PIPS By-Law

Working Group Structure

- At least one Council Member (at least one Council Member to serve as Chair)
- At least one large animal/mixed animal focused member
- At least one small animal focused member
- At least one MVMA staff member
- Others as determined by the Chair

Authority

- Authority to post in The Post and/or use the MVMA volunteer list to circulate surveys and calls for interested members.
- The committee cannot enter into agreements or contracts.

Reporting

- The Working group will provide a written report containing the deliverables by the June 2025 Council meeting.

Deliverables

- Prescription- Inventory Management SOP
- Narcotics SOP
- Xray SOP
- Euthanasia consent form
- Carcass log
- Monitoring Anesthesia consent form

Work Plan

Prior to 1st meeting, work group members will provide their clinic documents related to each subject

Meeting 1- 1.5 hours March 2025

- Prescription- Inventory Management SOP
- Xray SOP

Meeting 2- 1.5 hours April 2025

- Review previous work
- Narcotics SOP

Meeting 3- 1.5 hours May 2025

- Review previous work
- Euthanasia consent form
- Carcass log
- Monitoring Anesthesia consent form