

Prescription Refill Request

When pet owners call to request medication, staff member to:

- 1) Check to see if any refills
- 2) Confirm last exam of animal/visit to the premises, within the last 12 months
- 3) Confirm most recent blood work if applicable

If prescription

- Has a refill, **AND**
- Animal has been examined/premises visited, within the last 12 months **AND**
- No other instruction that filling refill is inappropriate

Prescription can be refilled

If prescription

- Has **NO** refills, OR
- Animal has **NOT** been examined/premises visited, within the last 12 months OR
- Concerns that filling prescription **may be inappropriate**

Request to go to DVM for review

Filling a Prescription

- 1) ____ *Insert Staff member role* ____ counts, labels and packages of the prescription *and consider having this initial person documenting that they initially filled the prescription (initial the prescription, etc).*
- 2) The prescription is then placed ____ *insert location* ____ for review by ____ *Insert DVM or RVT* ____.
 - a. This review must ensure:
 - i. The correct prescription product as per the prescription
 - ii. The correct dosage as per the prescription
 - iii. The correct label that includes at a minimum:
 1. The name, address, and telephone number of the dispensing veterinary clinic.
 2. The identification of the drug and its strength.
 3. The signature or initials of the veterinarian dispensing the drug (electronic or manual).
 4. The date the prescription is dispensed.
 5. The name of the prescriber.
 6. The name of the owner and the animal (or group identification) for which the drug is dispensed.
 7. The directions for use as prescribed.

8. The quantity of the drug dispensed.
9. The withdrawal time for meat or milk (if applicable).
10. The words “For Veterinary Use Only” or “Veterinary Use Only.”

Note that the MVMA By-Laws require a final check by a DVM or RVT prior to dispensing for off premises use.

Consider: having the person conducting the final check document same (initials on prescription, etc).

Consider having two persons check prescriptions

Consider having higher risk medication checked by two persons.